

CFS Health Center

Erin Guiseppe BSN, RN
Head Nurse

Church Farm School



CFS

Inspiring Boys • Fulfilling Dreams

Location and Hours



- Behind the Cottages/next to the Chapel
- Staffed by a team of Registered Nurses
- Mon-Fri Regular Hours: 7:30am-9pm
- Weekends: scheduled hours as needed
- Registered Nurse on call 24/7, including overnight and weekends

Contact Info

- **Office phone:** 610-363-5349
- **24/7 on-call nurse line** (urgent/after hours): 610-716-7981*
- **Fax:** 610-280-6727
- **General Email:** healthcenter@gocfs.net
- **Head Nurse Email:** eguiseppe@gocfs.net
- **Mailing Address:** 1001 E. Lincoln Highway
Attention: Health Center
Exton, PA 19341

**Please note: Phone calls on the on-call line are answered 24/7; texts are only viewed during regular office hours*

Nursing Care

- Medication administration per physician order
- Assessments and treatment of mild illness and injury
- First Aid
- Health Counseling
- Emergency Response
- Nurses work closely with the School Counselor, Athletic Department, Academic Department, Cottage Faculty, parents, and healthcare providers to ensure the health and safety of our scholars



Network of Medical Care

- Chester County Hospital
- Paoli Hospital
- Children's Hospital of Philadelphia
- Rothman Orthopedics
- Urgent Care facilities
- Physical Therapy facilities



Student Health Status and Health Updates

- Completed annually by parent/guardian in as much detail as possible to keep the Health Center well-informed of the health of our students thereby enabling the nursing team to provide optimal care.
- Parents/guardians must update the Health Center of any change in health status, medications, immunizations, etc. that may occur throughout the school year.
- Nurses will work with parent/guardian and scholar's healthcare provider.
- Student Health Record Management: Magnus Health

Magnus Health Electronic Student Health Management Software

- PIAA physical form
- Proof of immunization
- Front and back of health insurance card
- Other documents and consents
- App available for iPhone and Android
- Completed annually
- Scholars with incomplete or otherwise inadequate information will not be permitted on campus



Forms should be submitted as soon as possible (deadline 8/1) to ensure time for review and approval. Please reach out ASAP to the Health Center if you anticipate any delay in submitting health forms.

Magnus Health – New Users



- Parent/guardian will receive an email from service@magnushealthportal.com inviting you to create your password for your account.
- Log into <https://secure.magnushealthportal.com/> with your username/password to access your child's Magnus Health account.
- Complete requirements and contact the Health Center with any questions.

Need Magnus Help?

If you are having difficulty navigating the Magnus system, entering data online, downloading the hardcopy forms, or if you have any other questions, please contact customer support at Magnus Health by clicking the "Need Help?" button in the top left corner of your Magnus Health account front desk or by calling their support team at **(919) 502-7689**.



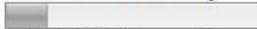

Welcome, [Kerri Wade](#)
[Need Help?](#)


Student Health Tracker
[Go to Front Desk](#)



Kelly Taylor
Class of 2018 (5th Grade)

Due Date
August 1
41 Days Past Due

Tracker Summary

Kelly is 17% complete.

[Print blank forms](#)


Please Download: [All Summer Students - All Forms Due June 1.](#)

You have **10** requirement(s) in your to do list.

	Requirement	Blank Form	Action	Answer	Status
To Do	Vital Health Record This is a required form that must be completed by a parent/guardian.		Fill it out		
To Do	Physical Exam & Immunization Form This is a required form that must be completed and signed by a parent/guardian and physician. Important! View Approval Guidelines Physician's signature required		Turn it in		
	Immunization Form This is a required form that must be completed and signed by a parent/guardian and physician. Physician's signature required		Edit	View answer	 Complete Approved More Details
To Do	Does this student take prescription medications during the school day? Prescription Medication Form This is a required form that must be completed and signed by a parent/guardian and physician. Physician's signature required		Yes No		

Sample Student Health Tracker page in Magnus Health.

Immunizations

- CFS requires all CFS students to be up-to-date with vaccines required by the state of Pennsylvania for school attendance.
- Proof of immunization signed by your child's healthcare provider is required.
- Flu shots are not mandatory but strongly encouraged. The Health Center runs a student Flu Shot clinic each fall; if you'd like your child to receive a flu shot during the clinic, a consent form can be completed in the Magnus portal.

<https://www.pa.gov/agencies/health/programs/immunizations/school.html>



PIAA Physical



- CFS requires the annual completion of the Pennsylvania Interscholastic Athletic Association (PIAA) physical form for all students.
- Must be completed on or after **May 1** of the current year.
- Several sections are for parent/guardian to fill out. **Section 6 must be signed and dated by your child's healthcare provider after completion of the physical exam.**
- Please submit these documents as soon as possible as the nursing team needs time to review, contact parents or healthcare providers with any questions, and approve all documents.

Health Center Visits During Regular Hours

- Before school
- Lunch
- Free Period
- After school/before sports
- After sports/before 9pm
- Medication administration time as directed by scholar's healthcare provider
- If a visit during class is necessary, a pass will be provided by the teacher

Time management: allow enough time to be seen by a nurse and make it to class or other obligations on time to avoid being marked as late

Medications



- All medications (**prescription and non-prescription**) will be labeled and dispensed by the Health Center.
- A **Medication Consent Form** must be signed by parent/guardian and doctor for all **prescription and non-prescription medications** taken on a regular basis.
- The nursing staff, under the supervising physician's standing orders, can administer medically appropriate doses of common OTC medications (i.e. Tylenol, Tums, etc.) for minor, short-term use.
- Medications must be dropped off to the Health Center or mailed to school, attention Health Center.
- All medications must be in their original, properly labeled bottle.

Medications, continued

- Parents may not send medication directly to a student. Students may not order OTC medications directly.
- Certain medications may be advanced to a scholar on a case-by-case basis per the nurse's discretion, for self-administration on a short-term basis.
- ADHD medications (controlled substances) must be delivered to the Health Center by a responsible adult. If a responsible adult is unable to drop off or pick up a controlled substance or any reason, the Health Center must be contacted for further instructions.
- Students with regularly scheduled medications prescribed by their doctor must arrive to the Health Center at the appointed time.
- Failure of a scholar or parent to comply with the CFS Medication policy could result in disciplinary action.

Allergies, Asthma, and Other Conditions

- All students with allergies, asthma, diabetes, or other chronic conditions must have a corresponding **Action Plan** completed and signed by their doctor.
- A **Medication Self-Administration Form** must be completed by doctor, parent, and scholar for these emergency medications indicating that they know how and when to use the medication.
- EpiPens and Inhalers – please provide at least two (one for student to keep with them and one for the Health Center).

IMPORTANT: Emergency medications must always be carried by the scholar – including all off-campus activities.



Communication

- Scholars may be notified via email, phone call, or text from the nursing line if they are to report to the Health Center.
- Communication with parents/guardians by the nursing staff may be by email, phone call, or text from the nursing line.
- In the event of an urgent health matter, worsening symptoms, or if medical intervention is required, the parent/guardian will be notified by phone.
- You are encouraged to contact the Health Center via phone or email for updates on your child.

Illness

- In an emergency, 911 will be called.
- If a scholar needs non-emergency care as deemed necessary by the nurses, he will have the option to return home to be seen by his own provider or be seen by a local practitioner or clinic designated by CFS.
- If a scholar is sent home due to illness or does not return from a break on time due to illness, parents are required to check in with the Health Center for clearance to return prior to returning to campus.
- If the absence is 3 days or more, a note from the doctor is required (please discuss with the Nursing Team).
- Scholars who are too sick to attend class must report to the Health Center for evaluation by a nurse. Parents of Day Students – please contact Health Center.
- Scholars are not permitted to remain in Cottage during class time, instead they will be admitted to the Health Center to be monitored by the Nursing Team.
- If illness occurs overnight, the scholar should alert Cottage Faculty, and the on-call nurse will be contacted.
- Scholars who are ill and miss all classes in a school day will not be permitted to participate in athletics or co-curricular activities that day.

Infectious Diseases

In the event a scholar contracts a specified disease or infectious condition, including but not limited to influenza, measles, pertussis, chickenpox, or meningitis, the School will take whatever steps are medically necessary to ensure the health of both the student and that of the school community. This may or may not include exclusion from school and reporting diagnosis to Chester County Health Department.

Injuries

- Our Certified Athletic Trainer is present at all practices and competitions to provide immediate evaluation, first aid, and rehabilitation modalities for sports-related injuries.
- CFS carries a supplemental accident and injury policy for sports injuries or accidents.
- In the event of an injury requiring evaluation by an outside provider, the nursing staff will fill out Part 1 of the claim form and email it to the parent along with a letter of instruction at which time it becomes the parent/guardian responsibility to complete the claims process.
- Nursing is happy to assist you with this process.
- Please note: a claim can be opened for an injury, not an illness.



Health Insurance

- Proof of medical insurance must be provided for each student annually via the Magnus portal and updated if any changes occur.
- International students are required to purchase the school's health insurance policy.
- A health insurance policy is available to domestic students; please contact Student Services for more information.
- Out-of-state Medicaid plans are not accepted in PA.
- Services resulting in additional charges (for example: prescriptions, non-prescription medications not available in the Health Center, emergency dental visits, urgent care charges) that are not covered by your child's health insurance will be billed to the student's account.
- **Please check with your child's health insurance provider regarding out-of-state or out-of-network coverage.**

Medical Appointments

- If a medical appointment is at home, the scholar will submit an Academic Absence form for approval. (*Please refer to the Handbook for more information on submitting an Academic Absence form.*)
- Please forward any paperwork from the appointment to the Health Center (school excusal note, follow up instructions, etc.)
- Transportation and an adult chaperone are provided for medical appointments arranged by CFS.

Next Steps

- New Families: Lookout for Magnus “Welcome Email” and create account.
- All Families: Complete health documents in Magnus as thoroughly as possible (the sooner, the better and no later than 8/1).
- Refer to the Handbook for additional information.
- Reach out to the nursing team to discuss any health issues, medications, or if you have any questions.



The Nursing Team wishes all Griffins a great summer and we are looking forward to a healthy 2025-2026 school year!